

Questions and Comments for M-DCPS Bid 124-FF03
Vending Machine Fee Program –Segment 2
For Senior High Schools, Student Access

1. Will you extend the bid due date until the week of September 4, 2006?

M-DCPS does not plan to extend the bid due date to the week of 09-04-2006. However, there will be an addendum forthcoming listing a revised opening date and including any changes to this bid,

2. Special Conditions #1. Are the bid term and the extensions stated appropriately (seems short)?

Yes, the bid term is stated correctly and the extensions as well. The term on this bid is to coincide with the other active bid that deals with vending of student access areas in all other High Schools, known as Bid 081-DD03.

3. Question on Special Conditions #2 and #7. Will the highest bidder by school have exclusivity on the Campus for non-carbonated beverages with the exception of the teachers' lounges, athletic locker rooms (GMAC bid), and the cafeteria?

No, this bid only covers vending machines in the student access areas of the high schools. This bid does not cover the athletic areas, the non-student access areas (i.e. Teacher's Lounge), or the cafeteria area. There are separate contracts and/or bids covering those areas.

4. Question on Special Conditions #3. Does this bid interfere with the extension of Bid No. 081-DD03?

No. This bid covers specific vending items in specific high schools which are not served by the 081-DD03 Bid Extension. This includes addition of new high schools facilities, as well as those vendors who chose not to enter into an extension period with M-DCPS for the vending services they were awarded on the 081-DD03 Bid. Any corrections to the Format B (items on bid) Excel Worksheet will be released in an upcoming addendum.

5. Question on Special Conditions #4. Will a de-escalation option be given?

Yes, the first paragraph of Special Conditions #4 states: "Should by mutual agreement of the vendor and the school site principal or designee agree to increase or decrease the number of vending machines at a particular site, then the monthly amount of revenue will increase or decrease accordingly." Additional information will be released in an upcoming addendum.

6. Question on Special Conditions #5. If a vendor has a certificate of insurance on file with the District, is another one necessary with our response?

M-DCPS must have a valid, current proof of and Certificate of Insurance Form by each awarded vendor, prior to recommendation of award. For convenience, the vendor can submit these items with their bid submission, if their documents are not current with the District.

7. Question on Special Conditions #20e. We do not have non-branded vend fronts or side panels. Will other vend fronts or side panels be accepted? We currently use non-carbonated vend fronts, educational vend fronts, and/or healthy active living vend fronts with K-12 schools. The selection used varies depending on availability.

Please see the last part of the sentence to Special Conditions #20E." ...with final approval of signage (implied: to be confirmed) by the designated administrator at the Department of Food and Nutrition."

8. Why is Ronald Reagan HS broken out by products while other high schools are one access fee for all products?

See Response to Question #4.

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9. What is the number of water, juice, and milk machines listed under non-carbonated beverages?

The format for determining the number of machines will be similar as in previous bids. This information will be addressed in an upcoming addendum.

10. We do not know where the estimation of 1400 students at Ronald Reagan High School for the next 6 months is coming from. Can you please confirm these numbers?

This is the estimated maximum capacity of the grade in attendance at the school site provided to Procurement Management Services at the time the bid was developed. Updated information is now available from the following M-DCPS Website:

http://www2.dadeschools.net/schools/schoolinformation/school_details.asp?id=7241

Correct information will be addressed in an upcoming addendum.

11. Data Submission Form: Does this need to be completed for bidding on non-carbonated beverages? We have not provided in the past.

This does not need to be completed at time of bid submission. However, this does need to be completed after award and before placing the machines onto the school site(s). As it states in Special Condition #8: “The Department of Food and Nutrition shall approve all items being placed into machines and reserve the right to remove or replace any and all items that do not meet nutritional qualifications established by the Department of Food and Nutrition for service to students.”

12. What is going to happen to all the carbonated machines? They are not included on the bid.

Due to the District Wellness Policy, which is attached with the bid documents, there are no carbonated beverages to be served in the student access areas effective July 1, 2006. This is why they are not included on the bid.

13. Is sub-contracting allowed on this bid, specifically ice cream?

Special Conditions #22 states: “There shall be no subcontracting or assignment of this contract or any part thereof. Machines supplied by the manufacturer of the products being vended to the contracted vending machine companies are not included.”

14. Where do I look regarding award information on past bids of this nature?

All award information on any previous M-DCPS bid after 2003 are posted on the procurement website:

http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm

Bids can be looked up by bid number, title, or by year. For example, to look up bid 081-DD03, one can search “Bids and Board Action for 2004” and find all the information on that bid, including the original bid proposal, addendums, questions and comments, award information, and the tab sheet (detailed breakdown of all bidder’s submissions), if applicable.

15. Do I need to fill out the Format B (Items on Bid) electronically? It is required to turn in the Format B in electronic format (CD-ROM, floppy disk, jump drive, etc.)?

As a MINIMUM, the Format B must be completely filled out using ink. It is left up to the bidder how they want to accomplish this...via pen or via computer printer. However, M-DCPS Procurement Management Services encourages all vendors to turn in an electronic copy of the Format B.

*****Remember though, if there is a discrepancy between the electronic Format B and the printed copy of the Format B, the printed copy of the Format B will be the document used for evaluation of the bid.**